

**WIN FERGUSON SCHOOL COUNCIL  
MINUTES OF MEETING**

**Meeting Date:** November 27, 2023

**Meeting Time:** 6:00 PM

**Attendees:**

Bill Korec	Liz Ream	Lainie & Jared Gratrix	Jen Shea	Trish Kuhn	Tami Richert
Shelley Romanyshyn	Jacqueline S	Mandy Spiess	Shawna Grey	Leah Kenchington	

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 6:04 pm Introduction of attendees Shelley did the reading of the Treaty Acknowledgement
<b>2</b>	<b>Review of Agenda</b>
	Motioned by Shelley seconded by Trish -carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Approval of previous minutes motioned by Shelley seconded by Lainie -carried
<b>4</b>	<b>Administration Report</b>
	See attached report provided by Bill Korec.  Additional notes on the report points: 1. 619 pairs of socks received for Socktober! 4. Different activities each day for bullying awareness week, it was very well received. 6. Create Hair Day/Favorite Team Jersey Day, fun day initiatives run by the grade 6's 7. Assurance review – 4 different school representatives were present; they would like to pass on a thank you for all the parent participation in the schools. 8. New program in Fort Saskatchewan started last week and will run to beginning of Feb, then will return in spring to do another round at Win Ferguson. This is currently targeting Grade 2 students. 9. Report cards live Dec 1 <sup>st</sup> at 3pm 10. Earth Rangers work around animals and conservation. Thier presentation will be Nov 29 <sup>th</sup> in the gymnasium. This is sponsored by Pembina, so its of no cost to the school. 11. Christmas concert scheduled for the last Thursday before the break. There will be a form going home tomorrow for parents, and there will be more information in the newsletter. 12. In the new year Bill will be sending out a survey about upcoming fees for parent feedback.
<b>5</b>	<b>Trustee Report</b>
	Please see the attached report provided by Jacqueline. Jacqueline can be reached via email at <a href="mailto:jacqueline.shotbolt@eips.ca">jacqueline.shotbolt@eips.ca</a> for any questions or concerns.  Additional Note: December 5 collegiate 7-12 at Fort High – All parents welcome to attend!
<b>6</b>	<b>Standing Business</b>
	<b>Teacher's Wishlist</b> -Ozobot magnets for coding (preferably 10 sets)- <b>PTA approved providing this pending purchase availability.</b> -\$500 for High interest reading material for grade 4-5 (possibly applicable for Grade 3 also)  <b>School Photo's</b> Feedback: See new business section.
<b>7</b>	<b>Old Business</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p><b><u>COSC Meeting</u></b>            - School Council Engagement Grant approved. Need to purchase workshop, information sessions, parent resources and tools and submit receipts for reimbursement.            -Shelley has been talking with the school council at the Fort Junior for feedback on what workshops they think might be worth doing. We could attend a workshop/training that Fort Junior puts on and vice versa.</p> <p>Win Ferguson Committee and PTA members to review the available workshops (or bring forward suggestions on what they would like to learn more about) and provide feedback so dates can be set for training.</p>
<b>8</b>	<b>New Business</b>
	<p><b><u>Alternate School Picture Companies</u></b>            -Edge Imaging (RHJ)            -Studio Photography O/A Matrix Consulting            Both approved vendors with Elk Island School board, both willing to come and do a presentation to School Council/PTA. This will be organized for the January 29<sup>th</sup> meeting, parents are encouraged to attend and provide input on who the next school picture vendor will be.</p>
<b>9</b>	<b>Adjournment</b>
	Meeting was adjourned at 7:02pm. Next Meeting to be held January 29, 2024

**WIN FERGUSON PTA  
MINUTES OF MEETING**

**Meeting Date:** November 27, 2023

**Meeting Time:** 6:30PM

**Attendees:**

Bill Korec                      Liz Ream                      Lainie & Jared Gratrix      Jen Shea                      Trish Kuhn                      Tami Richert  
 Shelley Romanyshyn      Mandy Spiess              Shawna Grey      Leah Kenchington

ITEM	DESCRIPTION OF DISCUSSION
<b>1</b>	<b>Call to Order</b>
	Meeting was called to order at 7:03 PM
<b>2</b>	<b>Review of Agenda</b>
	Agenda was motioned by Trish, seconded by Shelley -carried
<b>3</b>	<b>Approval of minutes from last meeting</b>
	Previous minutes were motioned by Shelley, seconded by Lainie- carried
<b>4</b>	<b>Treasurer's Report</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p>Current online banking administrator is Liz Ream.</p> <p>Liz presented the report.  Month end Financials as of November 27, 2023  General Account: \$22,535.92  Casino Account: \$5,211.86</p> <p>Our available balance as of today is:  General Account: \$9,400.94 after standing motions and expenses.</p> <p>Casino Account: \$3,711.86 after the \$1500.00 standing motion for expected casino expenses.</p> <p>Additional Notes:  -Combined Available funds: \$13,112.80  -Audit from last year has been submitted  -AGLC annual report has been submitted  -PTA Insurance invoice is for \$1001.33  -Liz motioned to increase PTA Insurance standing motion to \$1200, seconded by Shelley-carried  -Cost of Agendas was \$1350.67  -Halloween Dance Revenue was \$1947.23 (less invoice for cleaning, TBD)  -Bottle Revenue was \$500  -Treat Sale Revenue was \$140.40  -When do we need to pay for the Casino Advisors? – The day of the casino  -Ozobots doesn't ship to Canada, Canadia supplier we found is out of stock and said to follow up in January. Sarah said she will review availability of products in January.</p>
5	<b>Old Business</b>
	<p><b>6.1 Membership Forms/Signed release forms</b>  6.1.1 Required for attendance at meetings. Membership Forms can be found under “Forms” on the parents tab of the school website. (<a href="https://www.winferguson.ca/parent-council">https://www.winferguson.ca/parent-council</a>)  - This needs to be filled out annually (for new and returning members).  - Forms can be submitted to <a href="mailto:winfergusonpta@outlook.com">winfergusonpta@outlook.com</a></p>
6	<b>New Business</b>
	<p><b>6.1 Fundraising Transparency</b>  6.1.1 Discussed having our communications director provide parent updates (facebook page) on all fundraiser outcomes. This would offer recognition to families on supporting our school needs and show transparency on what funds are being used for.  -This has recently been started and will continue as the PTA is able to support initiatives for the school.</p> <p><b>6.2 Christmas concert</b>  6.2.1 Previous discussion around raffle for best seats in the house, does the school need any support from PTA?  -will look into munch-a-lunch or rafflebox option to collect the funds  -Bill will look into what the best seating block is to confirm how many and where the seats are.</p> <p><b>6.3 Spring Spell-a-thon</b>  6.3.1 A meeting will be held before the end of the year to discuss the plan.  -Leah to talk to Mill Haven or West Hosford to see how they run their read-a-thon through read-a-thon.com to help facilitate the spring literacy fundraiser. We want to confirm what the margin is through a pre-established website, what the prizes would be as this might also open up the availability for the Bingo</p> <p>6.3.2 Do we have a representative from the staff to reach out to?  -not currently, PTA leads will look into the above first before a staff rep is allocated</p> <p><b>Additional:</b>  Liz motioned for \$500 for the high interest reading material from Teachers Wish List, Jared seconded- carried</p>
7	<b>Committee Reports</b>

ITEM	DESCRIPTION OF DISCUSSION
	<p><b>7.1 Hot Lunch</b> – Paige – Next hot lunch is November 24<sup>th</sup></p> <p><b>7.2 Fundraising</b> – Jared/Lainie – Soup Fundraiser to end December 1, 2023, reminder there are ongoing fundraisers for Cobbs/BP's/ Mabels Labels</p> <p><b>7.3 Milk program</b> – Lacey – no new updates</p> <p><b>7.4 Treat Sales</b> – Heather – January 19<sup>th</sup> next treat Sales (Jan 18<sup>th</sup> for the other Kindie class)</p> <p><b>7.5 Recycling program</b> – Shelley – no new updates</p> <p><b>7.6 Casino</b> – Shelley – dates anticipated to be June 7<sup>th</sup> &amp; 8<sup>th</sup> 2024, advisors are booked. More information to follow as we get closer.</p>
<b>8</b>	<b>Special Events Committees</b>
	<p><b>8.1 Halloween Dance</b> – Completed</p> <p><b>8.2 Spell-a-thon</b> – Spring 2024 - Leah K</p> <p><b>8.3 Family Bingo</b> – tentatively postponed</p>
<b>9</b>	<b>Date for Next meeting</b>
	Next meeting to be held January 29, 2024
<b>10.</b>	<b>Adjournment</b>
	Meeting was adjourned at 7:43 PM

A decorative border of evergreen trees surrounds the page. The trees are arranged in a grid-like pattern, with a row of 17 trees at the top, a row of 17 trees at the bottom, and vertical columns of 17 trees on the left and right sides. The trees are dark green and have a stylized, triangular shape.

## November WFG Principal's Report 2023

1. Socktober Collection
2. Hallowe'en Activities and Parade
3. Remembrance Day activity
4. Bullying Awareness Week
5. Treat Sales
6. Creative Hair Day/ Favorite Team Jersey Day
7. Assurance Review
8. Reading Intervention Project – Grade 2
9. Report cards (December 1)
10. Earth Rangers Presentation
11. Upcoming Christmas concert and activities
12. Upcoming fees survey

## Trustee Report – November 2023



Your Future in MIND

### NEW

- 1. INTERNATIONAL EDUCATION WEEK** - Life in Alberta to the Beat of Language and Culture Student Art Contest on November 21, 2023, Education Minister Nicolaidis emailed information on the Life in Alberta to the Beat of Language and Culture art contest for Kindergarten to Grade 12 students. To allow for additional participation, and as part of International Education Week, the contest has been extended until January 15, 2024. To learn more and find out about opportunities for your students, visit the [International Education Programs](#) website.
- 2. MODULAR CLASSROOM REQUEST: 2023-24** - The Board directed EIPS administration to request funding from Alberta Education to address needed changes to several modular classroom units in the 2024-25 school year. If approved, the Division will:
  - add two new modular classrooms to Ardrossan Elementary;
  - add two new modular classrooms to SouthPointe School; and
  - demolish two ageing modular classrooms at Westboro Elementary—followed by a site reclamation. EIPS hopes a decision from the province comes before the end of the 2023-24 school year.
- 3. ADVOCACY** – Throughout October, trustees took part in two chamber luncheons. The Fort Saskatchewan and District Chambers of Commerce hosted one. The other was hosted by the Sherwood Park and District Chambers of Commerce. It's always important to connect with the local business community, share ideas and discuss advocacy strategies.
- 4. COSC MEETING DATES** – Doors open at 5:15 PM All meetings are scheduled to start at 6:00 PM and will be held at the Central Office in Sherwood Park (683 Wye Road). **Meeting dates: January 10, 2024; February 7, 2024; March 6 1, 2024; April 3, 2024; May 1, 2024.** You can also join [COSC on Facebook](#) to share information and ask questions with other school councils.
- 5. TRUSTEES' SCHOOL TOURS** - On October 17, trustees visited École Parc Élémentaire, Fort Saskatchewan Christian, Fort Saskatchewan Elementary, Fort Saskatchewan High and Next Step Fort Saskatchewan as part of its 2023-24 Trustees' School Tours. The Board thanked all the school staff and students for hosting the tours. Trustees enjoyed learning and hearing about each school and the programs offered.
- 6. RECENT EVENTS** – On October 30-31, trustees took part in a retreat to discuss the Board's direction, priorities and work plan for the 2023-24 school year—all in alignment with EIPS' Four-Year Education Plan.
  - On September 20, the Board met for the first time with Kyle Kasawski, a member of Alberta's legislative assembly for Sherwood Park. Overall, it was a productive meeting focused on shared concern areas, advocacy, and ways to work together to ensure strong public education.
  - On October 4, Trustees Sorochan and Shotbolt with Board Chair Allen attended the Fort

Saskatchewan & District Chamber of Commerce 2023 AGM.

7. **NEXT BOARD MEETING** – The next regular Board meeting takes place on **November 30, 2023, at 10 a.m.** Board meetings are held in the Elk Island Public Schools boardroom at 683 Wye Rd. in Sherwood Park. EIPS also livestreams public Board meetings on its [YouTube channel](#).

## ADDITIONAL INFORMATION

8. **ADDITIONAL PROGRAMMING FOR FORT SASKATCHEWAN STUDENTS** – The following programs are in place for the 2023-24 school year:
- a. Transition Program at Ecole Parc (Brand new program for a specific cohort of autistic children transitioning from PALS.)
  - b. Connections Programs at WFG and Fort Christian
  - c. CASA Classroom at Fort Elementary (Brand new treatment-oriented program.)
  - d. Jr. High SEAS program at Lamont Jr./Sr. – accessible to Fort Saskatchewan students
  - e. Jr. High Honours at Rudolph Hennig
  - f. Elementary Reading Intervention Pilot Project (Grades 1-3) at all elementary schools in Fort 6 Saskatchewan (Brand new program) Existing program descriptions can be found here: [Specialized System Programs](#)

## UPCOMING EVENTS AND IMPORTANT DATES

November 13-18 [Bullying Awareness and Prevention Week](#) & Métis Week  
November 19-21 FGM - Alberta School Boards Association ASBA  
November 20 [National Child Day](#)  
November 30 Public Board Meeting